



TURNING POINT
POSITION DESCRIPTION

UPDATED BY: Human Resources
DATE: March 2020

POSITION: Part-time HIV Testing and Outreach

PROGRAM: EIS PROGRAM

POSITION PURPOSE: Seeks out members of high-risk groups ages 18 plus in African-American neighborhoods, specifically injection drug users and same gender loving Black men to provide HIV testing and other resources. Also makes outreach contacts in order to promote STI and HIV/AIDS risk reduction and preventative education in the African-American community. Holder of this position will be frequently in the field administering Rapid HIV testing, verbally providing client's HIV test result and also providing fact-centered education about HIV/AIDS, STI's and safer sex practices.

REPORTING RELATIONSHIP: The Outreach Coordinator will report directly to the CSSC Manager.

ESSENTIAL FUNCTIONS:

Administers tests and provides results.

Must be able to maintain professional and non-judgmental demeanor during conversations about sex. Provides stigma and shame free educational information and materials (condoms, brochures, and kits), etc.

Determines testing locations.

Coordinates and plans events.

Maintains connections and regularly collaborates with other organizations.

Conducts outreach typically where at risk African American Community members congregate in order to identify individuals who are positive in order to get them connected to care.

Conducts outreach activities and documents those activities.

Develops and maintains contact within at risk groups and uses these contacts as a conduit of information on HIV/AIDS/STI and its preventions.

Stays abreast of changes in the field of HIV/AIDS/STI research and treatment.

NON-ESSENTIAL FUNCTIONS

Performs other duties, as assigned to help Turning Point achieve its mission.

CONTACTS: Internal contacts include clients and Turning Point staff. External contacts include: Minnesota AIDS Project (MAP), Access Works, African Family Services, American Indian AIDS Task Force, Chicanos Latinos Unidos en Servicio (CLUES), Eden House, Red Door STD Clinic, Room 111 STD Clinic, Minneapolis Urban League, Hispanos en Minnesota, other providers of social, human, medical services and governmental and police department officials in the cities of Minneapolis and St. Paul. State and county licensing officials, funding agencies and professional networks.



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HIRING GUIDELINES: Previous experience required. Knowledge and understanding of the LGBTQ community, general street culture and attitudes within the African American community. Knowledge of treatment and research in the field of HIV/AIDS/STI. In addition, an understanding of prevention techniques for HIV/AIDS/STI. Experience in counseling African American at-risk clients in the capacity of a human service role. Working knowledge of Microsoft software preferred. Access to an automobile during working hours required. No DWI's during the past two years. New applicants with a history of chemical dependency must provide evidence via three letters from three responsible professionals in the field stating that the applicant maintained sobriety for a minimum of two years.

Required Skills Knowledge of the disease of substance abuse through direct working experience or course work. Knowledge of motivational interviewing, engagement strategies, co-occurring disorders, stages of change theory, and community resources. *Comfortable with frequenting clubs/bars.* Knowledge of EVAL WEBB-Luther Consultant. Strong written and verbal communication skills. Proficient in MS Windows Navigation, Word, and Outlook. Ability to multi-task and prioritize, and be detail oriented. Always maintains client confidentiality.

Other Skills/Qualifications

Flexible hours including some weekends, evenings and holidays. Travel Required. Services will be provided in the community, at main offices, at the recoveree's home, or other community setting. Transport recoveries and their family members as needed to meet Recovery Plan Objectives.

*Prospective employees should receive, read and agree to the following policies: Use of Personal Vehicle Policy, Utilizing Employee's Vehicle Agreement, and Driving Record Check Authorization.

IMPORTANCE NOTICE: This position is grant funded. When Turning Point, Inc. agency is reduced or eliminated in a whole or in part, a reduction in staffing level may occur.

Pay range dependent on experience

EOE/AA EMPLOYER