



TURNING POINT POSITION DESCRIPTION

UPDATED BY: Human Resources

DATE: March 2020

POSITION: LADC Counselor

PROGRAM: Substance Use Disorder Program

POSITION PURPOSE: Provide chemical dependency treatment on an inpatient basis that meets the needs of male adults. Treatment includes group therapy, individual counseling and record maintenance.

REPORTING RELATIONSHIP: The Chemical Dependency Counselor reports to the Clinical Supervisor. No reports to the counselor.

ESSENTIAL FUNCTIONS:

1. Provides case-management services for assigned clients including formulating personal goals and setting up a chart to assess progress as needed.
2. Enters charted notes, treatment plans and concerns of assigned clients into their case record, prepare progress and evaluation reports as needed.
3. Provides individual counseling and group to include crisis intervention; facilitates therapy groups (chemical dependency, co-dependency and self-esteem) in accordance with:
 - Needs of assigned clients;
 - Needs of other clients whose programs and treatment plans require services provided by the Counselor;
 - Assignments by the Clinical Director or his or her designee;
 - Professional, ethical and confidentiality standards and practices of Turning Point; and
 - The theme of the Alcoholics Anonymous organization as tailored to general chemical dependency and the unique needs of the African-American adults.
4. Coordinates services with collaborating agencies as needed.
5. Develops and presents chemical dependency education workshops.



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NON-ESSENTIAL FUNCTIONS:

Perform other duties, as assigned to help Turning Point achieve its mission.

HIRING GUIDELINES: A Minnesota Chemical Dependency License. Working knowledge of Microsoft software preferred. New applicants with a history of chemical dependency must provide evidence via three letters from three responsible professionals in the field stating that the applicant has maintained sobriety for a minimum of two years.

Pay range dependent on experience

EOE/AA EMPLOYER